

Draft Minutes for Meeting
December 1, 2016

In attendance: Steven Kay, Diane Masura, John Greaves, Marcia Kay, Jeremy Hodgdon. The meeting was called to order at 6:32 p.m. Minutes for 10/18/16 were unanimously approved and will be posted on the OCCAC website.

Correspondence was reviewed and summarized:

1. Sprint quoted \$220.50 + tax for printing 500 OCCAC Gymnasium Floor brochures. It was decided to hold off printing until funds allow. Instead, Steven and John printed enough to put on the Community Table at the OCC Craft Faire. Jeremy offered to get a plastic holder for brochures to hang outside the front door at the Center.
2. Steve composed an appeal letter to Occidental Merchants describing the content of the brochure and requesting donations.
3. Steve sent a copy of the brochure to Melissa Kelley at SC Regional Parks Foundation and Steve Ehret at SC Parks. It will appear as a drop-down on their website <https://donatenow.networkforgood.org/SonomaCountyParksFoundation> and accept on-line donations for the funding drive.
4. Steve opened a separate checking account for 2017 OCCAC membership dues at the San Francisco Fire Credit Union. Membership funds to date (\$60.00) were deposited. All expenses approved by voting members will be drawn from these funds.
5. Final correspondence was between John and Barret Park of Sport Court referred to in the Facility Report.

Funding/Grant Writing:

Steve will design and members will disseminate an E-Blast regarding the Gymnasium Floor Upgrade. It was suggested that an e-mail tree be initiated.

Programming/Membership Drive :

Jeremy offered that the after-school programs will be active in January with about 15 families per day participating. He is in negotiations with Senior Services to provide more programming for seniors. Mary Szecsey expressed interest also.

Government Relations:

A separate E-mail will go to interested parties to become paid voting members.

Facility: Steve explained that since Sonoma County owns the building, improvements to the gymnasium floor must be put out to bid by at least three contractors. Steve suggested that Sport Court qualities be designated as the "basis of design" for bids. Flooring removal and replacement would be done by public contracting rules and at fair labor prices. John said Sport Court is interested in helping to raise funds.

Next Meeting dates: 1/12/17, 2/2/17, and 3/6/17